

**BARTLETT CITY BOARD OF EDUCATION  
BUSINESS MEETING MINUTES**

Thursday, March 23, 2017

Bartlett High School Library  
Building E 2<sup>nd</sup> Floor  
5688 Woodlawn Street, Bartlett

7:00 PM

**INVOCATION AND PLEDGE OF ALLEGIANCE**

Mr. David Cook said a prayer. The Board and audience recited the Pledge of Allegiance.

**CALL TO ORDER & ROLL CALL**

**\*\*\* Official Business of the Day \*\*\***

Chairman Norris called the meeting to order at 7:00 p.m. The following Board Members were present:

Ms. Erin Berry  
Mr. David Cook  
Mrs. Shirley Jackson  
Mr. Jeff Norris

**Absent Board Members:**

Mr. Bryan Woodruff

**SPECIAL PRESENTATIONS**

The Bartlett High School wrestling team had another tremendous season, going 29-9 and placing in multiple tournaments. At the end of the season, Bartlett had 3 Individual Region Champions and a total of 11 young men advanced to the Individual State Tournament. Furthermore, Assistant Coach Kylcye Bolden was named Region 8 Assistant Coach of the Year. On top of all this, the coaching staff of Daniel Longo, Kylcye Bolden, and Hunter Siler reached their milestone 100th career victory this season. Below are the Region Medalists and State Qualifiers:

Gabe O'Callaghan; Region Champion  
Kolin Koss; 4th in the Region  
Matthew Bozarth; 4th in the Region  
Kameron Franklin; 3rd in the Region  
Cody Longo; 3rd in the Region  
Huffstetler; 3rd in the Region  
Dalton Cockman; Region Champion  
Tyler Longo; 4th in the Region  
Trevor Cara; 3rd in the Region  
Cameron Oliver; Region Runner-up  
Dawson Johnson; Region Champion and 4th in the state

The BHS cheer program has been competitive since 2013. The successful season ended with the team competing at Nationals in Orlando in JV tumbling, JV non-tumbling, and JV Game Day. The JV non-tumbling team is nationally ranked, earning 8th place this year at Nationals. The JV Game Day team is ranked nationally as well as winning 2nd place in their division at Nationals. The program is made up of girls in grades 7-12. Denise Henry is the sponsor of the team, and coaches are Darius Henderson, Candace Nurse, and Molly Duchemin.

The JV Game Day team members were presented a certificate for their 2<sup>nd</sup> place win at Nationals: Abby Douglas, Adriana Griffin, Anne Marie Gaffney, Ashley Stephens, Ashlyn Chaudoin, Bailey Glidewell, Catelyn Bonnett, CeCe Deaton, Elaina Gray, Emma McCreave, Erin Looke, Gracie Tyler, Hailee Ruhl, Haven Walker, Jada Sandridge, Jayda Woodard, Jenna Gillaspie, Jordan Baker, M'Kiah Miller, Madison Price, Nyala Barr, Olivia Holland, Riley Davidson, Stephanie Harris, Taylor Woodard, Tori Baldelli (alternate) and Amberly Franks (alternate).

#### **PUBLIC COMMENT**

No comments.

#### **APPROVAL OF AGENDA**

Mr. David Cook made the motion to approve the agenda. Ms. Erin Berry seconded the motion. With all ayes the March 23, 2017 agenda was approved.

#### **APPROVAL OF MINUTES OF PREVIOUS MEETINGS**

##### **February 23, 2017 Business Meeting Minutes**

Ms. Erin Berry made the motion to approve the February 23, 2017 Business Meeting Minutes. Mr. David Cook seconded the motion. With all ayes the meeting minutes were approved.

#### **REPORTS**

##### **Chairman's Report**

Chairman Norris serves on the CPAC which is the Pre-K Council. He updated the Board regarding the staff and community members that make up the Council. The Pre-K grant application is submitted annually. It is complete and ready to be submitted to the State. Two grants are funded through the State of Tennessee and one through Shelby County Education Foundation.

Chairman Norris distributed to the Board a Notice of Findings from the State Comptroller's Office. The issues have been addressed and new plans are in place.

Chairman Norris announced that there will be a Board Work Session at 7 p.m. next Thursday, March 30th in the Bartlett High School Auditorium for Fleming Architects to present the Master Plan for the High School.



### **Superintendent's Report**

Superintendent Stephens updated the Board that he is pursuing the option to combine the State of Tennessee Identification Numbers for the High School and the Ninth Grade Academy. One school number will assist in compiling testing results, reports, student data collection and eliminate confusion.

At the recent principal's meeting, the new math and ELA TN Standards were presented. Training will be provided by the State in April and throughout the summer. BCS will utilize the "train the trainer" model.

BHS students took the ACT last Tuesday. Funding was provided so that all 10th grade students were given a practice ACT test.

There are on-going issues with our busing service, Durham. Ken Demetriou, Debbie Rike and I met with the Vice-President and the Regional Manager of Durham last Tuesday. They are not meeting our requirements with the amount of drivers and being on time. It is a driver shortage issue and they are currently training additional drivers.

We are exploring the idea of a 4 day, 10 hour work week for six weeks in the summer for the 12 month employees. A survey was sent out today to poll the 12 month employees.

We have issued an RFP for custodial services. It is a man power issue with ABM which results in an employee shortage. We have divided the bid into three pods and the high school counts as two. So companies can bid on a pod of three schools, a pod of all schools or just one school.

### **General Counsel's Report**

No report as General Counsel Kari Shoopman is attending a conference.

### **Tennessee Legislative Network (TLN) Representative Report**

No report. TNL Representative Bryan Woodruff is absent.

### **Financial Report**

The February 2016-2017 Financial Report was accepted by the Board. It is a non-voting item.

## **UNFINISHED BOARD BUSINESS**

### **Policy 6055: Student Surveys NEW SECOND READING**

**Motion Passed:** The second reading of New Policy 6055: Student Surveys passed with a motion by Mr. David Cook and a second by Ms. Erin Berry.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Absent

## **BOARD ACTION ITEMS**

### **New Board Business**

#### **Interlocal Agreement (ILA) for Benefits Services**

**Motion Passed:** The Interlocal Agreement (ILA) for Benefits Services passed with a motion by Mr. David Cook and a second by Mrs. Shirley Jackson.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Absent

#### **Interlocal Agreement (ILA) for Business Information Management Services**

**Motion Passed:** The Interlocal Agreement (ILA) for Business Information Management Services passed with a motion by Ms. Erin Berry and a second by Mr. David Cook.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Absent

#### **Interlocal Agreement (ILA) for Payroll Services**

**Motion Passed:** The Interlocal Agreement (ILA) for Payroll Services passed with a motion by Mrs. Shirley Jackson and a second by Ms. Erin Berry.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Absent

#### **Interlocal Agreement (ILA) for Planning Services**

**Motion Passed:** The Interlocal Agreement (ILA) for Planning Services passed with a motion by Ms. Erin Berry and a second by Mr. David Cook.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Absent

#### **Interlocal Agreement (ILA) for Purchasing Services**

**Motion Passed:** The Interlocal Agreement (ILA) for Purchasing Services passed with a motion by Ms. Erin Berry and a second by Mrs. Shirley Jackson.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Absent



**Interlocal Agreement (ILA) for Energy Management Services**

**Motion Passed:** The Interlocal Agreement (ILA) for Energy Management Services passed with a motion by Mrs. Shirley Jackson and a second by Ms. Erin Berry.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Absent

**Interlocal Agreement (ILA) for Career and Technical Education (CTE) Services**

**Motion Passed:** The Interlocal Agreement (ILA) for Career and Technical Education (CTE) Services passed with a motion by Mr. David Cook and a second by Ms. Erin Berry.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Absent

**Interlocal Agreement (ILA) for Nutrition Services**

**Motion Passed:** The Interlocal Agreement (ILA) for Nutrition Services passed with a motion by Ms. Erin Berry and a second by Mrs. Shirley Jackson.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Absent

**Interlocal Agreement (ILA) for Transportation Services**

**Motion Passed:** The Interlocal Agreement (ILA) for Transportation Services passed with a motion by Ms. Erin Berry and a second by Mrs. Shirley Jackson.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Absent

**Interlocal Agreement (ILA) for Student Information Services**

**Motion Passed:** The Interlocal Agreement (ILA) for Student Information Services passed with a motion by Mrs. Shirley Jackson and a second by Ms. Erin Berry.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Absent

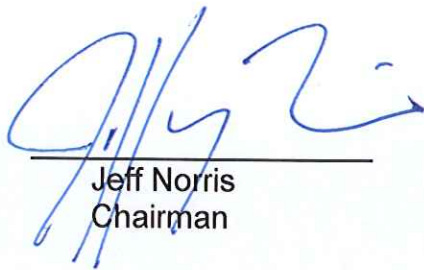
**BCS High School CTE Textbook/Instructional Material Adoption**

**Motion Passed:** The BCS High School CTE Textbook/Instructional Material Adoption passed with a motion by Ms. Erin Berry and a second by Mrs. Shirley Jackson.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Absent

**ADJOURNMENT**

Meeting adjourned at 7:50 p.m.



Jeff Norris  
Chairman



Dr. David A. Stephens  
Superintendent