

**BARTLETT CITY BOARD OF EDUCATION**  
**BUSINESS MEETING MINUTES**  
Thursday, May 28, 2015  
Bartlett City Schools  
Bartlett City Hall-Council Chambers  
6400 Stage Road, Bartlett  
7:00 PM

**INVOCATION AND PLEDGE OF ALLEGIANCE**

Joey Mitchell said a prayer and led the Pledge of Allegiance.

**CALL TO ORDER & ROLL CALL**

**\*\*\* Official Business of the Day \*\*\***

Chairman Jeff Norris called the meeting to order at 7:00 p.m. The following Board Members were present:

Ms. Erin Berry  
Mr. David Cook  
Mrs. Shirley Jackson  
Mr. Jeff Norris  
Mr. Bryan Woodruff

**SPECIAL PRESENTATIONS**

Each of the following students or staff were recognized and presented a certificate:

BHS 2015 Valedictorian, Alexis Gwynn  
BHS 2015 Salutatorian, Jason Zeng  
Emma Brick-Hezeau won the TN Department of Education contest 'Why I'm Thankful for my Teacher'

The 2014-2015 BHS Boy's Baseball Varsity Team were District Champions, Region Champions, Sectional Champions and State Qualifiers.

Andrew Miller	Barrett Taylor
Parker Wilson	Ryan McBride
Josh Milzarek	CJ Burrow
Phillip Bay	Patrick Asbell
Justin Ammons	Tucker King
Mason Hester	Landon Caldwell
Jackson South	Josh Smith
Jon Bowlan	Cody Floyd
Dylan Smith	Drew Hollis
Christian Busby	Jacob Nobles
Peyton Campbell	Nick Bramlett
Jeffrey Kohl	KD Forsythe
Dawson Jones	Evan Harless
Jon Baldelli	Spencer Ross
Hudson Perritt	Hunter Youngman

Head Coach - Josh Stewart  
Assistants: Steve Ledford      Kirby Grisham  
                 Jason Taylor      Dustin Roverly  
                 Daryl Gore

2014-15 BARTLETT HIGH SCHOOL TRACK AND FIELD

Makayla Lewis 11th in the 100 meter hurdle  
Eric Jaramillo 12th in the 3200 meter run  
Harry Self 11th in the 800 meter run  
Brian Braswell 12th in the Decathlon, Pole Vault, Triple Jump

4 X 800 meter Relay Team:

Ethan Bottom 10th, Ian Johnson 10th, Harry Self 11th, Jason Zeng 12th

4 X 400 meter Relay:

Ethan Bottom 10th, Ian Johnson 10th, Harry Self 11th, Jalen Jones 11th

Head Coach - Kris Harman

Assistants: Greg Miller and Steve Sullivan

**PUBLIC COMMENT**

- *Blount Smith - 457 Waring Rd. - Memphis*  
*RE: Sick Leave Bank*

**APPROVAL OF AGENDA**

Mr. Jeff Norris made the motion to amend the agenda to add X. Staff Action Item A. 1:1 Device Recommendation, move Board Action Item #15. BCS Sick Leave Bank to #9 and add #16 Agreement for Revenue Anticipation Loan. Mr. Bryan Woodruff seconded the motion. All Board Members responded aye and the agenda was amended. Mr. David Cook made the motion to approve the agenda. Mr. Bryan Woodruff seconded the motion. All Board Members responded aye and the agenda was approved.

**APPROVAL OF MINUTES OF PREVIOUS MEETINGS**

**April 23, 2015 Board Business Meeting Minutes**

**April 29, 2015 Special Called Meeting Minutes**

**May 13, 2015 Special Called Meeting Minutes**

Mr. Bryan Woodruff made the motion to approve the April 23, 2015 Board Business Meeting Minutes, the April 29, 2015 Special Called Meeting Minutes and the May 13, 2015 Special Called Meeting Minutes. Ms. Erin Berry seconded the motion. All Board Members responded aye and the motion carried.

**REPORTS**

**Chairman's Report**

The City of Bartlett Mayor and Board of Aldermen recently approved the second reading of the BCS 2015-2016 proposed budget. The final reading will be June 9, 2015.

**Superintendent's Report**

I want to thank this board and the community for their support of the Bartlett High School graduation. I am so proud of the students and community and how well the event went. The end of the first school year has gone well. Everything this first year has been great thanks to the hours of hard work and the team effort from our staff, teachers and principals.

David Skelton, Owner of Evergreen UV is donating ceiling mounted Lumalier UV Air disinfections systems to all of our schools. The systems will be placed in each Health Clinic the schools. It is our hope that this will help to keep our children and staff healthier throughout the school year.

I want to recognize and thank John Simi, Supervisor of Instructional Technology, who is retiring after many years of service. Joey Mitchell will be his replacement. Joey was a teacher at Elmore Park and an Instructional Technology Trainer.

**General Counsel's Report**

No report.

**Tennessee Legislative Network (TLN) Representative Report**

No report.

**Financial Report**

The April 2014-2015 Monthly Financial Report was accepted by the Board. It is not a voting item.

**UNFINISHED BOARD BUSINESS**

**POLICY 1001: School Board Legal Status and Authority REVISED SECOND READING**

**Motion Passed:** The second reading of POLICY 1001: School Board Legal Status and Authority REVISED passed with a motion by Mr. David Cook and a second by Mr. Bryan Woodruff.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

**POLICY 1002: Board Member Legal Status REVISED SECOND READING**

**Motion Passed:** The second reading of POLICY 1002: Board Member Legal Status REVISED passed with a motion by Mr. Bryan Woodruff and a second by Ms. Erin Berry.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

**POLICY 1003: Board Member Orientation REVISED SECOND READING**

**Motion Passed:** The second reading of POLICY 1003: Board Member Orientation REVISED passed with a motion by Mr. Bryan Woodruff and a second by Ms. Erin Berry.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

**POLICY 1004: Method and Election of Board Officers REVISED SECOND READING**

**Motion Passed:** The second reading of POLICY 1004: Method and Election of Board Officers REVISED passed with a motion by Mr. Bryan Woodruff and a second by Mrs. Shirley Jackson.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

**POLICY 1005: Duties of Board Officers REVISED SECOND READING**

**Motion Passed:** The second reading of POLICY 1005: Duties of Board Officers REVISED passed with a motion by Mr. Bryan Woodruff and a second by Mr. David Cook.

Ms. Erin Berry Yes  
Mr. David Cook Yes  
Mrs. Shirley Jackson Yes  
Mr. Jeff Norris Yes  
Mr. Bryan Woodruff Yes

**POLICY 1008: Agendas REVISED SECOND READING**

**Motion Passed:** The second reading of POLICY 1008: Agendas REVISED passed with a motion by Mr. Bryan Woodruff and a second by Mrs. Shirley Jackson.

Ms. Erin Berry Yes  
Mr. David Cook Yes  
Mrs. Shirley Jackson Yes  
Mr. Jeff Norris Yes  
Mr. Bryan Woodruff Yes

**POLICY 1009: Public Participation at Board Meetings REVISED SECOND READING**

Mr. Jeff Norris made the motion to amend Policy 1009 to limit comments at Special Called Meetings and Mr. Bryan Woodruff seconded the motion. All Board Members responded aye and the amendment was approved.

**Motion Passed:** The second reading of POLICY 1009: Public Participation at Board Meetings REVISED passed with a motion by Mr. Bryan Woodruff and a second by Mr. David Cook.

Ms. Erin Berry Yes  
Mr. David Cook Yes  
Mrs. Shirley Jackson Yes  
Mr. Jeff Norris Yes  
Mr. Bryan Woodruff Yes

**POLICY 1017 Board Member Development Opportunities REVISED SECOND READING**

**Motion Passed:** The second reading of POLICY 1017: Board Member Development Opportunities REVISED passed with a motion by Mr. Bryan Woodruff and a second by Mrs. Shirley Jackson.

Ms. Erin Berry Yes  
Mr. David Cook Yes  
Mrs. Shirley Jackson Yes  
Mr. Jeff Norris Yes  
Mr. Bryan Woodruff Yes

**STAFF ACTION ITEMS**

**1:1 Device Recommendation**

**Motion Passed:** To authorize Superintendent Stephens to negotiate the lease contract with Apple based on the recommendation from the BCS Device Committee for Apple Mac Book Air as the 1:1 Device passed with a motion by Mr. Jeff Norris and a second by Mrs. Shirley Jackson.

Ms. Erin Berry Yes  
Mr. David Cook Yes  
Mrs. Shirley Jackson Yes  
Mr. Jeff Norris Yes  
Mr. Bryan Woodruff Yes

**BOARD ACTION ITEMS**

**New Board Business**

**POLICY 2002: Annual Operating Budget REVISED**

**Motion Passed:** The First Reading of POLICY 2002: Annual Operating Budget REVISED passed with a motion by Mr. Bryan Woodruff and a second by Mr. David Cook.

Ms. Erin Berry Yes  
Mr. David Cook Yes  
Mrs. Shirley Jackson Yes  
Mr. Jeff Norris Yes  
Mr. Bryan Woodruff Yes

**POLICY 2005: Accounting System REVISED**

**Motion Passed:** The First Reading of POLICY 2005: Accounting System REVISED passed with a motion by Mr. Bryan Woodruff and a second by Mrs. Shirley Jackson.

Ms. Erin Berry Yes  
Mr. David Cook Yes  
Mrs. Shirley Jackson Yes  
Mr. Jeff Norris Yes  
Mr. Bryan Woodruff Yes

**POLICY 2010: Gifts and Bequests NEW**

**Motion Passed:** The First Reading of POLICY 2010: Gifts and Bequests NEW passed with a motion by Mr. Bryan Woodruff and a second by Ms. Erin Berry.

Ms. Erin Berry Yes  
Mr. David Cook Yes  
Mrs. Shirley Jackson Yes  
Mr. Jeff Norris Yes  
Mr. Bryan Woodruff Yes

**POLICY 2013: Inventories NEW**

**Motion Passed:** The First Reading of POLICY 2013: Inventories NEW passed with a motion by Mr. Bryan Woodruff and a second by Mr. David Cook.

Ms. Erin Berry Yes  
Mr. David Cook Yes  
Mrs. Shirley Jackson Yes  
Mr. Jeff Norris Yes  
Mr. Bryan Woodruff Yes

**POLICY 2016: Bids and Quotations REVISED**

**Motion Passed:** The First Reading of POLICY 2016: Bids and Quotations REVISED passed with a motion by Mr. Bryan Woodruff and a second by Ms. Erin Berry.

Ms. Erin Berry Yes  
Mr. David Cook Yes  
Mrs. Shirley Jackson Yes  
Mr. Jeff Norris Yes  
Mr. Bryan Woodruff Yes

**POLICY 2021: Expenses and Reimbursements REVISED**

**Motion Passed:** The first reading of POLICY 2021: Expenses and Reimbursements REVISED passed with a motion by Mr. David Cook and a second by Mr. Bryan Woodruff.

Ms. Erin Berry Yes  
Mr. David Cook Yes  
Mrs. Shirley Jackson Yes  
Mr. Jeff Norris Yes  
Mr. Bryan Woodruff Yes

**POLICY 2023: Salary Deductions REVISED**

**Motion Passed:** The first reading of POLICY 2023: Salary Deductions REVISED passed with a motion by Mr. Bryan Woodruff and a second by Ms. Erin Berry.

Ms. Erin Berry Yes  
Mr. David Cook Yes  
Mrs. Shirley Jackson Yes  
Mr. Jeff Norris Yes  
Mr. Bryan Woodruff Yes

**POLICY 5033: Certificated Employees Sick Leave Bank NEW**

Mr. David Cook made the motion to suspend the rules to adopt this policy on first reading. Ms. Erin Berry seconded the motion. All Board Members responded aye.

**Motion Passed:** POLICY 5033: Certificated Employees Sick Leave Bank NEW passed with a motion by Mr. Bryan Woodruff and a second by Ms. Erin Berry.

Ms. Erin Berry Yes  
Mr. David Cook Yes  
Mrs. Shirley Jackson Yes  
Mr. Jeff Norris Yes  
Mr. Bryan Woodruff Yes

**BCS Sick Leave Bank**

**Motion Passed:** The establishment of the BCS Sick Leave Bank passed with a motion by Mr. Bryan Woodruff and a second by Mrs. Shirley Jackson.

Ms. Erin Berry Yes  
Mr. David Cook Yes  
Mrs. Shirley Jackson Yes  
Mr. Jeff Norris Yes  
Mr. Bryan Woodruff Yes

**District Coordinated School Health Application**

**Motion Passed:** The District Coordinated School Health Application passed with a motion by Ms. Erin Berry and a second by Mrs. Shirley Jackson.

Ms. Erin Berry Yes  
Mr. David Cook Yes  
Mrs. Shirley Jackson Yes  
Mr. Jeff Norris Yes  
Mr. Bryan Woodruff Yes

**Wireless Access/Network Infrastructure Contract**

**Motion Passed:** The Wireless Access/Network Infrastructure Contract passed with a motion by Mr. David Cook and a second by Mrs. Shirley Jackson.

Ms. Erin Berry        Yes  
Mr. David Cook        Yes  
Mrs. Shirley Jackson Yes  
Mr. Jeff Norris        Yes  
Mr. Bryan Woodruff    Yes

**BCS Capital Improvement Plan 2015-2020**

Nedra Jones, Shared Services Planner, presented the BCS Capital Improvement Plan 2015-2020.

**Motion Passed:** The BCS Capital Improvement Plan 2015-2020 passed with a motion by Mr. Jeff Norris and a second by Mr. Bryan Woodruff.

Ms. Erin Berry        Yes  
Mr. David Cook        Yes  
Mrs. Shirley Jackson Yes  
Mr. Jeff Norris        Yes  
Mr. Bryan Woodruff    Yes

**Superintendent Evaluation**

**Motion Passed:** The Superintendent Evaluation passed with a motion by Mr. Jeff Norris and a second by Mr. David Cook.

Ms. Erin Berry        Yes  
Mr. David Cook        Yes  
Mrs. Shirley Jackson Yes  
Mr. Jeff Norris        Yes  
Mr. Bryan Woodruff    Yes

**2015-16 Proposed Special Revenue Budget**

**Motion Passed:** 2015-16 Proposed Special Revenue Budget passed with a motion by Ms. Erin Berry and a second by Mrs. Shirley Jackson.

Ms. Erin Berry        Yes  
Mr. David Cook        Yes  
Mrs. Shirley Jackson Yes  
Mr. Jeff Norris        Yes  
Mr. Bryan Woodruff    Yes

**BCS Budget Amendment**

Mr. Jeff Norris made the motion to amend the BCS Budget Resolution to provide the corrected Transportation amount \$2,811,739. Mr. Bryan Woodruff seconded the motion. All Board Members responded aye. Chairman Norris read the Resolution for the record.

**Motion Passed:** The BCS Budget Amendment as corrected passed with a motion by Mr. David Cook and a second by Mrs. Shirley Jackson.

Ms. Erin Berry        Yes  
Mr. David Cook        Yes  
Mrs. Shirley Jackson Yes  
Mr. Jeff Norris        Yes  
Mr. Bryan Woodruff    Yes


**Agreement for Revenue Anticipation Loan**

**Motion Passed:** The Agreement for Revenue Anticipation Loan passed with a motion by Mr. David Cook and a second by Mrs. Shirley Jackson.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

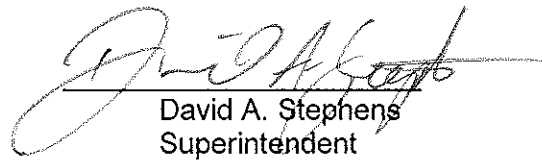
**ADJOURNMENT**

Meeting adjourned at 8:15 p.m.



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Jeff Norris  
Chairman



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David A. Stephens  
Superintendent