

BARTLETT CITY BOARD OF EDUCATION
BUSINESS MEETING MINUTES
Thursday, June 25, 2015

Bartlett City Hall-Council Chambers
6400 Stage Road, Bartlett
7:00 PM

INVOCATION AND PLEDGE OF ALLEGIANCE

Joey Mitchell, Supervisor of Instructional Technology, said a prayer and led the Pledge of Allegiance.

CALL TO ORDER & ROLL CALL

***** Official Business of the Day *****

Chairman Jeff Norris called the meeting to order at 7:00 p.m. The following Board Members were present:

Ms. Erin Berry
Mrs. Shirley Jackson
Mr. Jeff Norris
Mr. Bryan Woodruff

Absent Board Member:
Mr. David Cook

SPECIAL PRESENTATIONS

John Simi, Supervisor of Instructional Technology, is retiring at the end of June 2015. He was recognized for his exemplary service to Bartlett City Schools.

PUBLIC COMMENT

No comment.

APPROVAL OF AGENDA

Mr. Jeff Norris made the motion to add Resolution 2-8 General Fund Budget Amendment as #3 under New Board Business. Mr. Bryan Woodruff seconded the motion. All Board Members present responded aye and the agenda was amended. Mr. Jeff Norris made the motion to approve the agenda as amended. Ms. Erin Berry seconded the motion. All Board Members present responded aye and the agenda was approved.

BOARD ACTION ITEMS

Superintendent Contract Extension

Motion Passed: Superintendent Contract Extension passed with a motion by Mr. Bryan Woodruff and a second by Ms. Erin Berry.

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|----------------------|--------|
| Ms. Erin Berry | Yes |
| Mr. David Cook | Absent |
| Mrs. Shirley Jackson | Yes |
| Mr. Jeff Norris | Yes |
| Mr. Bryan Woodruff | Yes |

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

May 28, 2015 Board Business Meeting Minutes

June 2, 2015 Special Called Meeting Minutes

Ms. Erin Berry made the motion to approve the May 28, 2015 Board Business Meeting Minutes and the June 2, 2015 Special Called Meeting Minutes. Mr. Bryan Woodruff seconded the motion. All Board Members present responded aye and the minutes were approved.

REPORTS

Chairman's Report

Chairman Norris reported that the Board received a letter from BCS General Counsel and Chief Financial Officer certifying that we will have funds in excess of \$10,000 which fulfills Addendum A of the Superintendent Stephen's Contract.

Please note the handout that contains information on the upcoming TSBA Fall District Meeting and the TSBA Annual Convention.

Superintendent's Report

Superintendent Stephens updated the Board that the municipal health trust will be opening two clinics with one in Collierville and one in Bartlett this October. The clinics will be for all employees who receive health insurance from the district. The clinics will be staffed with a primary care physician and a nurse practitioner on an alternating basis.

We have hired approximately 38 teachers for the school year and only have a few openings at this time.

I will go to the Shelby County Commission in July to seek approval to adjust CIP funds for the Rivercrest roof project. We were allocated \$990,000 and the actual cost will be \$621,740 for the roof. We are requesting to use the balance for HBAC upgrades at Rivercrest.

We are working with TCAT Tennessee College of Applied Technology to offer dual enrollment in advanced manufacturing working with the local medical manufacturing council. The governor will be at the Memphis TCAT Monday and I have been invited to attend this event.

The state has released statewide achievement data. Once district and school data is released we will be presenting these results to the Board.

General Counsel's Report

No report.

Tennessee Legislative Network (TLN) Representative Report

No report.

Financial Report

The May 2014-2015 Monthly Financial Report was accepted by the Board. It is not a voting item.

UNFINISHED BOARD BUSINESS

POLICY 2002: Annual Operating Budget REVISED

Motion Passed: The Second Reading of POLICY 2002: Annual Operating Budget REVISED passed with a motion by Mr. Bryan Woodruff and a second by Mrs. Shirley Jackson.

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|----------------------|--------|
| Ms. Erin Berry | Yes |
| Mr. David Cook | Absent |
| Mrs. Shirley Jackson | Yes |
| Mr. Jeff Norris | Yes |
| Mr. Bryan Woodruff | Yes |

POLICY 2005: Accounting System REVISED

Motion Passed: The Second Reading of POLICY 2005: Accounting System REVISED passed with a motion by Mr. Bryan Woodruff and a second by Ms. Erin Berry.

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|----------------------|--------|
| Ms. Erin Berry | Yes |
| Mr. David Cook | Absent |
| Mrs. Shirley Jackson | Yes |
| Mr. Jeff Norris | Yes |
| Mr. Bryan Woodruff | Yes |

POLICY 2010: Gifts and Bequests NEW

Motion Passed: The Second Reading of POLICY 2010: Gifts and Bequests NEW passed with a motion by Mr. Bryan Woodruff and a second by Ms. Erin Berry.

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|----------------------|--------|
| Ms. Erin Berry | Yes |
| Mr. David Cook | Absent |
| Mrs. Shirley Jackson | Yes |
| Mr. Jeff Norris | Yes |
| Mr. Bryan Woodruff | Yes |

POLICY 2013: Inventories NEW

Motion Passed: The Second Reading of NEW POLICY 2013: Inventories NEW passed with a motion by Mr. Bryan Woodruff and a second by Ms. Erin Berry.

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|----------------------|--------|
| Ms. Erin Berry | Yes |
| Mr. David Cook | Absent |
| Mrs. Shirley Jackson | Yes |
| Mr. Jeff Norris | Yes |
| Mr. Bryan Woodruff | Yes |

POLICY 2016: Bids and Quotations REVISED

Motion Passed: The Second Reading of POLICY 2016: Bids and Quotations REVISED passed with a motion by Mr. Bryan Woodruff and a second by Ms. Erin Berry.

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|----------------------|--------|
| Ms. Erin Berry | Yes |
| Mr. David Cook | Absent |
| Mrs. Shirley Jackson | Yes |
| Mr. Jeff Norris | Yes |
| Mr. Bryan Woodruff | Yes |

POLICY 2021: Expenses and Reimbursements REVISED

Motion Passed: The Second Reading of POLICY 2021: Expenses and Reimbursements REVISED passed with a motion by Mr. Bryan Woodruff and a second by Mrs. Shirley Jackson.

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|----------------------|--------|
| Ms. Erin Berry | Yes |
| Mr. David Cook | Absent |
| Mrs. Shirley Jackson | Yes |
| Mr. Jeff Norris | Yes |
| Mr. Bryan Woodruff | Yes |

POLICY 2023: Salary Deductions - REVISED

Motion Passed: The Second Reading of POLICY 2023: Salary Deductions - REVISED passed with a motion by Mr. Bryan Woodruff and a second by Mrs. Shirley Jackson.

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|----------------------|--------|
| Ms. Erin Berry | Yes |
| Mr. David Cook | Absent |
| Mrs. Shirley Jackson | Yes |
| Mr. Jeff Norris | Yes |
| Mr. Bryan Woodruff | Yes |

BOARD ACTION ITEMS

Consent Agenda

1. 2015-2016 IDEA Application for funding
2. 2015-2016 ESEA Application for Funding
3. BCS Differentiated Pay Plan for 2015-2016
4. Contract for Special Education Services - Brunswick Day School
5. Contract for Special Education Services Memphis Oral School for the Deaf
6. Contract for Special Education Services King's Daughters and Sons
7. Renaissance Group, Inc. Facilities Assessment- Altruria Elementary
8. Renaissance Group, Inc. Facilities Assessment- Ellendale Elementary

Motion Passed: The Consent Agenda passed with a motion by Mr. Jeff Norris and a second by Mr. Bryan Woodruff.

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|----------------------|--------|
| Ms. Erin Berry | Yes |
| Mr. David Cook | Absent |
| Mrs. Shirley Jackson | Yes |
| Mr. Jeff Norris | Yes |
| Mr. Bryan Woodruff | Yes |

New Board Business

BCS Resolution 2-6 Amend the 2014-2015 General Fund Budget

Motion Passed: The BCS Resolution 2-6 Amend the 2014-2015 General Fund Budget passed with a motion by Mr. Bryan Woodruff and a second by Ms. Erin Berry.

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|----------------------|--------|
| Ms. Erin Berry | Yes |
| Mr. David Cook | Absent |
| Mrs. Shirley Jackson | Yes |
| Mr. Jeff Norris | Yes |
| Mr. Bryan Woodruff | Yes |

BCS Resolution 2-7 Amend the 2014-2015 Special Revenue Fund Budget

Motion Passed: The BCS Resolution 2-7 Amend the 2014-2015 Special Revenue Fund Budget passed with a motion by Mr. Bryan Woodruff and a second by Ms. Erin Berry.

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|----------------------|--------|
| Ms. Erin Berry | Yes |
| Mr. David Cook | Absent |
| Mrs. Shirley Jackson | Yes |
| Mr. Jeff Norris | Yes |
| Mr. Bryan Woodruff | Yes |

Resolution 2-8 General Fund Budget Amendment

Motion Passed: The Resolution 2-8 General Fund Budget Amendment passed with a motion by Mr. Bryan Woodruff and a second by Ms. Erin Berry.

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|----------------------|--------|
| Ms. Erin Berry | Yes |
| Mr. David Cook | Absent |
| Mrs. Shirley Jackson | Yes |
| Mr. Jeff Norris | Yes |
| Mr. Bryan Woodruff | Yes |

Policy 5028: Vacations and Holidays - REVISED

Motion Passed: The First Reading of Policy 5028: Vacations and Holidays - REVISED passed with a motion by Mr. Bryan Woodruff and a second by Ms. Erin Berry.

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|----------------------|--------|
| Ms. Erin Berry | Yes |
| Mr. David Cook | Absent |
| Mrs. Shirley Jackson | Yes |
| Mr. Jeff Norris | Yes |
| Mr. Bryan Woodruff | Yes |

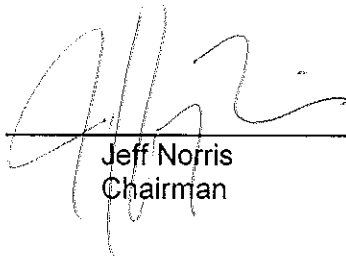
BCS General Counsel Contract Extension

Motion Passed: The BCS General Counsel Contract Extension passed with a motion by Mr. Bryan Woodruff and a second by Mrs. Shirley Jackson.

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|----------------------|--------|
| Ms. Erin Berry | Yes |
| Mr. David Cook | Absent |
| Mrs. Shirley Jackson | Yes |
| Mr. Jeff Norris | Yes |
| Mr. Bryan Woodruff | Yes |

ADJOURNMENT

Meeting adjourned at 7:30 p.m.



Jeff Norris
Chairman



David A. Stephens
Superintendent