

**BARTLETT CITY BOARD OF EDUCATION  
BUSINESS MEETING MINUTES**

Thursday, June 23, 2016

Bartlett City Hall-Council Chambers  
6400 Stage Road, Bartlett

7:00 PM

**INVOCATION AND PLEDGE OF ALLEGIANCE**

Mr. Bryan Woodruff said a prayer. The Board and audience recited the Pledge of Allegiance.

**CALL TO ORDER & ROLL CALL**

**\*\*\* Official Business of the Day \*\*\***

Chairman Jeff Norris called the meeting to order at 7:00 p.m. The following Board Members were present:

Ms. Erin Berry  
Mr. David Cook  
Mr. Jeff Norris  
Mr. Bryan Woodruff

**Absent Board Members:**

Mrs. Shirley Jackson

**SPECIAL PRESENTATIONS**

Fourteen members of the BCS boys track team traveled to Murfreesboro for the State Championships. Each member of the team was recognized and presented a certificate. The Panthers participated in the following events: Shot Put-Dalton Frederick; Triple Jump- Ashton Shields & LaRon Ishmon; 300 IH-Darion Allen; 800-Harry Self; 1600, 3200 Luke McNair; 4x100-LaMarcus Young, Jarvis Minnis, Mario Washington, Darion Allen; 4x400-Ethan Bottom, Ian Johnson, Harry Self, Dawson Jones; 4x800-Ethan Bottom, Ian Johnson, Ben Homeyer, Brendan Hill. Making the Awards Stand at the meet were Shields (5th), the 4x100 (3rd), and the 4x400 (3rd). The 4x100 and 4x400 qualified for the High School National Championship.

**Superintendent Stephens Performance Evaluation**

Kari Shoopman, General Counsel reviewed the 2015-2016 Performance Evaluation for Dr. David Stephens, Superintendent of Bartlett City Schools.

**Superintendent of Schools**

**Overall Evaluation Score**

**Section I Qualitative:**

Appendix A – Administrator Survey  $4.61 \times 15\% = .69$

Appendix B – Board Observational Data  $4.60 \times 35\% = 1.61$

**Section II Quantitative**

Appendix C – Achievement of Board Goals/Strategic Plan  $4.52 \times 50\% = 2.26$

**OVERALL EVALUATION SCORE: 4.56**

**PUBLIC COMMENT**

No public comments.

**APPROVAL OF AGENDA**

Mr. Bryan Woodruff made the motion to approve the agenda. Ms. Erin Berry seconded the motion. With all ayes the June 23, 2016 agenda was approved.

**APPROVAL OF MINUTES OF PREVIOUS MEETINGS**

**May 26, 2016 Board Business Meeting Minutes**

Ms. Erin Berry made the motion to approve the May 26, 2016 Board Business Meeting Minutes. Mr. David Cook seconded the motion. With all ayes the Meeting Minutes were approved.

**REPORTS**

**Chairman's Report**

We will likely have a Special Called Meeting in early July to approve the roof at Altruria Elementary.

A Big Happy Birthday to Superintendent Stephens!

**Superintendent's Report**

Board Members, I thank you for the vote of confidence with the Evaluation. One of the things I will do, is look at those areas and will try to improve. There are things to improve every single day both personally and as a district.

Mr. Demetriou, Director of Operations has 14 projects ongoing. Numerous paving/asphalt projects, HS tile and painting, Ellendale tile and abatement, Altruria tile and abatement, HS A Building tiling and painting, updated attendance and guidance offices at HS, Academy painting, HS stadium restrooms painting and update, and new generator at HS to provide back up for the internet.

An update on non-renewals for BCS - 10 teachers were not renewed (due to various reasons - licensure, Praxis, efficiency, effectiveness). 11 teachers retired and 14 resigned for a total of 35 teachers. BCS past hiring practice was that the first year we hired 67 new

teachers, second year 48, and 32 hired this year. Extremely busy time of the year and we are 98% staffed.

**General Counsel's Report**

No report.

**Tennessee Legislative Network (TLN) Representative Report**

No report.

**Financial Report**

The May 2015-2016 Financial Report was accepted by the Board. It is a non-voting item.

**UNFINISHED BOARD BUSINESS**

**POLICY 4014: Grading System Revised Second Reading**

**Motion Passed:** The Second Reading of Revised POLICY 4014: Grading System passed with a motion by Mr. David Cook and a second by Ms. Erin Berry.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Absent
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

**BOARD ACTION ITEMS**

**Consent Agenda**

1. 2016-2017 IDEA Application for funding
2. 2016-2017 ESEA Application for funding
3. Contract for Special Education Services - Brunswick Day School
4. Contract for Special Education Services King's Daughters and Sons
5. Contract for Special Education Services Memphis Oral School for the Deaf
6. BCS Differentiated Pay Plan for 2016-2017
7. Bartlett High School Master Plan Contract
8. Student Insurance 2016-2017
9. Apple Memorandum of Understanding (MOU)
10. BCS Resolution 3-10 Amend the 2015-2016 General Fund Budget
11. BCS Resolution 3-11 Amend the 2015-2016 Education Capital Fund Budget

**Motion Passed:** The Consent Agenda passed with a motion by Mr. Jeff Norris and a second by Ms. Erin Berry.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Absent
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

## New Board Business

### New Policy 4034: School Volunteers FIRST READING

**Motion Passed:** The First Reading of New Policy 4034: School Volunteers passed with a motion by Mr. Jeff Norris and a second by Mr. Bryan Woodruff.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Absent
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

### New Policy 6053: Sports Related Concussions and Sudden Cardiac Arrest FIRST READING

**Motion Passed:** The First Reading of New Policy 6053: Sports Related Concussions and Sudden Cardiac Arrest passed with a motion by Ms. Erin Berry and a second by Mr. David Cook.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Absent
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

### Porter-Leath Agreement

**Motion Passed:** The Porter-Leath Agreement passed with a motion by Mr. Bryan Woodruff and a second by Mr. David Cook.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Absent
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes


### Electro Mech Contract

**Motion Passed:** The Electro Mech Contract in the amount of \$161,030 passed with a motion by Mr. Jeff Norris and a second by Mr. Bryan Woodruff.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Absent
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

### ADJOURNMENT

The meeting adjourned at 7:30 p.m.

  
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Jeff Norris  
Chairman

  
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Dr. David A. Stephens  
Superintendent