

**BARTLETT CITY BOARD OF EDUCATION**  
**BUSINESS MEETING MINUTES**  
Thursday, July 28, 2016

Bartlett City Hall-Council Chambers  
6400 Stage Road, Bartlett

7:00 PM

**INVOCATION AND PLEDGE OF ALLEGIANCE**

Mr. Bryan Woodruff said a prayer. The Board and audience recited the Pledge of Allegiance.

**CALL TO ORDER & ROLL CALL**

**\*\*\* Official Business of the Day \*\*\***

Chairman Jeff Norris called the meeting to order at 7:00 p.m. The following Board Members were present:

Mr. David Cook  
Mrs. Shirley Jackson  
Mr. Jeff Norris  
Mr. Bryan Woodruff

Absent Board Members:

Ms. Erin Berry

**SPECIAL PRESENTATIONS**

No presentations.

**PUBLIC COMMENT**

*Blount Smith, Bartlett Education Association*  
*457 Waring Road, Bartlett*  
*RE: Star Spangled Banner Sing-a-long*

**APPROVAL OF AGENDA**

Chairman Norris recommended adding Intent to Purchase Property as Agenda Item #8 under New Business and made the motion to approve the amended agenda. Mr. Bryan Woodruff seconded the motion. With all ayes the July 28, 2016 agenda as amended was approved.

**APPROVAL OF MINUTES OF PREVIOUS MEETINGS**

**June 23, 2016 Board Business Meeting Minutes**

Mr. David Cook made the motion to approve the June 23, 2016 Board Business Meeting Minutes. Ms. Shirley Jackson seconded the motion. With all ayes the Meeting Minutes were approved.

## **REPORTS**

### **Chairman's Report**

Upcoming System Wide Address on Friday, August 5th at 8:30 a.m. at Bartlett Baptist Church. Reminder that we are getting very close to the start of school.

### **Superintendent's Report**

Superintendent Stephens provided the following updates for the Board:

- Summer 2016 Facility projects update will be emailed to the Board.
- Bartlett United Methodist Church voted last Sunday to begin the process to sell the soccer field. We are excited to have a soccer field that will work for us for many years.
- We had a very successful administrative staff In-Service on Tuesday at New Hope Church. Great facility. Breakfast was provided by BEA. New Hope provided breakfast and lunch. One and a half day training and the time was well spent.
- Coaching Institute was very productive this week.
- New teachers' orientation today and tomorrow.
- Our B Ready Day was last Tuesday, with 86% of students registered at that time.
- WKNO Behind the Headlines television taping is tomorrow with Jason Manual, Superintendent from Germantown. Episode will air soon.
- In your Board packet there is a new B sticker which will be given to all staff at System Wide Address and additional stickers will be given to each Principal to distribute.
- Michael Winter, Fleming Architects presented an update on the Master Plan with the Scope of Services for Bartlett High School. Scott Fleming was unable to attend due to a delayed flight. Timeline provided:
  - Programming Phase August - September 2016
  - Site and Building Analysis Phase September - October 2016
  - Design Phase November - December 2016
  - Final Presentation January 2017

### **General Counsel's Report**

No report.

### **Tennessee Legislative Network (TLN) Representative Report**

No Report.

### **Financial Report**

The June 2015-2016 Financial Report was accepted by the Board. It is a non-voting item.

## **UNFINISHED BOARD BUSINESS**

### **New Policy 4034: School Volunteers SECOND READING**

**Motion Passed:** The Second Reading of New Policy 4034: School Volunteers passed with a motion by Mr. David Cook and a second by Mrs. Shirley Jackson.

Ms. Erin Berry	Absent
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

**New Policy 6053: Sports Related Concussions and Sudden Cardiac Arrest SECOND READING**

**Motion Passed:** The Second Reading of New Policy 6053: Sports Related Concussions and Sudden Cardiac Arrest passed with a motion by Mrs. Shirley Jackson and a second by Mr. Bryan Woodruff.

Ms. Erin Berry	Absent
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

**BOARD ACTION ITEMS**

**Consent Agenda**

- 1. Revised Contract for Special Education Services Brunswick Day School**
- 2. Contract for Education Services Southern Educational Strategies**
- 3. Policy 4012: Course Recovery REVISED FIRST READING**
- 4. Policy 4017: Religious Themed Course Content NEW FIRST READING**
- 5. Policy 6029: Enrollment Beyond Compulsory Attendance Age REVISED FIRST READING**
- 6. Policy 6053: Student Suicide Prevention NEW FIRST READING**
- 7. BCS Resolution 4-1 Joint Resolution for One-Time, Non-Recurring Expenditure**
- 8. BCS Resolution 4-2 Amend the 2016-2017 General Fund Budget**

**Motion Passed:** The Consent Agenda passed with a motion by Mr. Jeff Norris and a second by Mr. David Cook.

Ms. Erin Berry	Absent
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

**New Board Business**

**9-12 Additional Graduation Focus**

**Motion Passed:** The 9-12 Additional Graduation Focus Include Intervention Focus passed with a motion by Mr. Jeff Norris and a second by Mrs. Shirley Jackson.

Ms. Erin Berry	Absent
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

**MOU TN Department of Education Coordinated School Health**

**Motion Passed:** The MOU TN Department of Education Coordinated School Health passed with a motion by Mr. David Cook and a second by Mrs. Shirley Jackson.

Ms. Erin Berry	Absent
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

**Contract for Audiological Services**

**Motion Passed:** The Contract for Audiological Services passed with a motion by Mr. David Cook and a second by Mrs. Shirley Jackson.

Ms. Erin Berry	Absent
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

**Advance Therapy Services Contract**

**Motion Passed:** The Advance Therapy Services Contract passed with a motion by Mr. Bryan Woodruff and a second by Mr. David Cook.

Ms. Erin Berry	Absent
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

Mr. Jeff Norris made the motion to suspend policy to approve Policy 1033 and 6030 on first reading. Mr. David Cook seconded the motion. With all ayes, the motion passed.

**Policy 1033: School Board Records REVISED FIRST READING**

**Motion Passed:** The First and Final Reading of Revised Policy: 1033 School Board Records passed with a motion by Mrs. Shirley Jackson and a second by Mr. Bryan Woodruff.

Ms. Erin Berry	Absent
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

**Policy 6030: Disciplinary Hearing Authority REVISED FIRST READING**

**Motion Passed:** The First and Final Reading of Revised Policy 6030: Disciplinary Hearing Authority passed with a motion by Mr. David Cook and a second by Mrs. Shirley Jackson.

Ms. Erin Berry	Absent
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

**DHA Appeal to the Board**

**Motion Passed:** To deny a Board Hearing and to affirm the decision of the Superintendent and DHA regarding the DHA Appeal to the Board passed with a motion by Mr. Jeff Norris and a second by Mr. David Cook.

Ms. Erin Berry	Absent
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

The Chairman suspended the Board Meeting at 7:40 p.m. to go into Executive Session. The Board Meeting reconvened at 8:00 p.m.


**Intent to Purchase Property**

**Motion Passed:** The Intent to Purchase Property, not to exceed \$350,000, piece of property (known as Soccer Fields) from Bartlett United Methodist Church passed with a motion by Mr. Jeff Norris and a second by Mrs. Shirley Jackson.

Ms. Erin Berry	Absent
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes


**ADJOURNMENT**

The meeting adjourned at 8:02 p.m.



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Jeff Norris  
Chairman



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Dr. David A. Stephens  
Superintendent