

## **MyPaymentsPlus Registration Update**

- Login to your existing account with your existing login & password.
- Once logged in, click on “Manage Account” and then click on “Manage Students.”
- Any student who attended a different school district last year but is attending BCS this year – check the “Remove” button next to the student’s name.
- Select the correct school district.
- Click on “Add Student” and add your student using his/her BCS student ID number and last name.

If you have any problems, please contact School Nutrition Shared Services at 901.286.6373.