

<b>Bartlett City Board of Education</b>		<b>6050</b>
Descriptor Term: <b>SAFE RELOCATION OF STUDENTS</b>	Descriptor Code: <b>Student Services</b>	Issue Date: <b>08/28/2014</b>
	Rescinds:	Revised: <b>08/25/2022</b> <b>03/23/2023</b>

1 Employees who are directly responsible for a student’s education or who otherwise  
2 interact with students within the scope of their assigned duties may relocate a student  
3 from the student’s present location to another location when relocation is necessary for  
4 the student’s safety or the safety of others.<sup>1</sup> Such employees include, but are not limited  
5 to, administrators, teachers, school support staff, and cafeteria workers.

6 Such employees may also intervene in a physical altercation between two (2) or more  
7 students or between a student and a BCS employee. Reasonable or justifiable force  
8 may be used to physically relocate or intervene in a conflict if a student is unwilling to  
9 cooperate.<sup>2</sup> If relocation is necessary, the process will comply with all state and federal  
10 laws, including but not limited to the Individuals with Disabilities Education Act (20 U.S.C.  
11 §1400 et seq.) and Section 504 of the Rehabilitation Act (29 U.S.C. §794).

12 If an employee is unable to resolve the matter with the use of reasonable or justifiable  
13 force, then the student shall be allowed to remain in place until local law enforcement or  
14 school resource officers can be summoned to relocate the student or to take the student  
15 into custody until such a time as a parent or guardian can retrieve the student.

16 In the event that physical relocation becomes necessary, the teacher shall immediately  
17 file with the Principal a brief report detailing the situation that required relocation of the  
18 student. If the student's behavior constitutes a violation of the Bartlett City School's zero  
19 tolerance policy, then the report shall be placed in the student's permanent record.  
20 Otherwise, the report shall be kept in the student's discipline record and shall not  
21 become a part of that student's permanent record. The Principal or his/her designee  
22 shall notify the teacher involved of the actions taken to address the behavior of the  
23 relocated student.

24 The Superintendent shall create procedures to implement this policy consistent with  
25 state law. Each Principal shall fully support the employees' authority to relocate a student  
26 under this policy and ensure appropriate implementation and reporting.

27 This policy shall be in effect on school property as well as at official school functions  
28 taking place away from school property including, but not limited to, sporting events and  
29 approved field trips.

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<sup>1</sup> T.C.A. §49-6-2802

<sup>2</sup> T.C.A. §39-11-603; T.C.A. §39-11-609 through 614, T.C.A. §39-11-621, 622