Daily Checklist for Student Success

Completion

WHAT DOES MY STUDENT NEED TO DO TO EARN CREDIT FOR THIS COURSE?
Example: 100% complete with coursework, 60% grade on completed work

WHAT IS YOUR DEFINITION OF COMPLETION?

HOW DO YOU ENSURE STUDENT SUCCESS?
✓ Set accurate start/target dates
✓ Complete your daily activities

Daily Activity

MONITOR DASHBOARD
Your one-stop shop for important data
✓ Check Student Progress
✓ Check Overall Grade
Supporting Questions

STUDENT PROGRESS
• Is student progress displayed in red?
• Why are they falling behind?
  ○ Check the attendance log (see below).

OVERALL GRADE
• Is the overall grade below your expectations?
  ○ Look at the Lesson Mastery Report for skills that may be problematic for your students.

ATTENDANCE LOG
• Are students completing 5-6 activities for every 60-90 minutes they are logged on?
• Is the idle time more than 15% of their time logged onto Edgenuity?
  ○ Check the session log for an individual student to see how they are spending their time.
• Is there an assessment after every 90 minutes?
  ○ Look at the gradebook to see if they are struggling on a quiz, test, or exam.
  ○ Review the lesson mastery report.

Set up regular conferences with your students, and come prepared with this data so you can help keep your students on track for graduation.