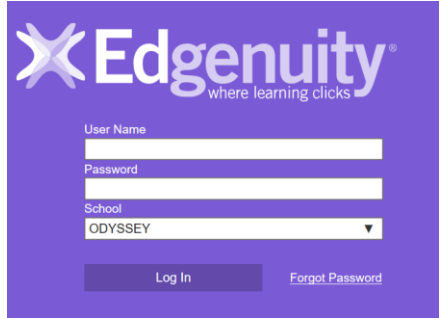
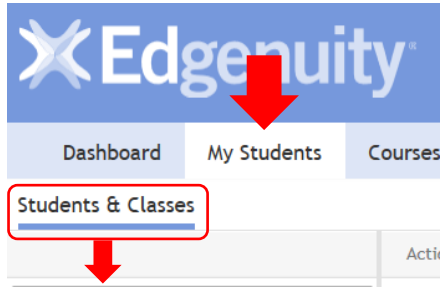
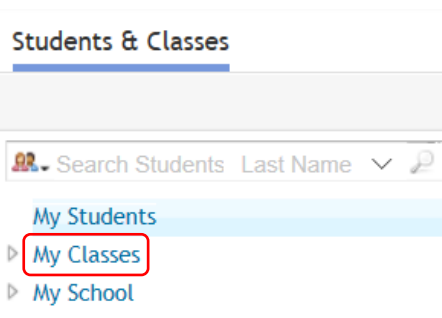
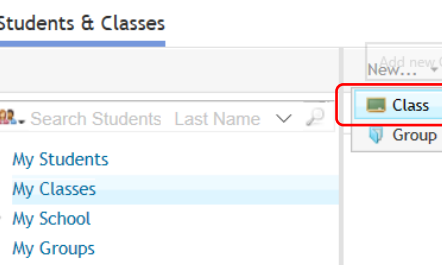
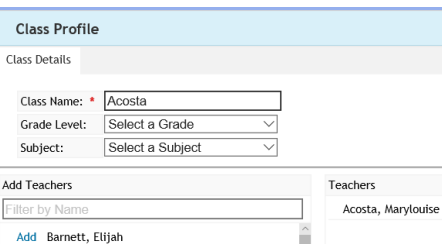


# Getting Started with Edgenuity



LOGGING IN	
<p>Log in to the following site: <a href="http://www.thelearningodyssey.com">www.thelearningodyssey.com</a></p> <p><b>Username:</b> _____</p> <p><b>Password:</b> _____</p> <p><b>School Code:</b> _____</p>	 The screenshot shows the Edgenuity login page. It features the Edgenuity logo at the top with the tagline "where learning clicks". Below the logo are input fields for "User Name", "Password", and "School". The "School" dropdown menu is currently set to "ODYSSEY". At the bottom, there are "Log In" and "Forgot Password" buttons.
<p>For the following activities, you will:</p> <ul style="list-style-type: none"><li>• Select <b>My Students</b> option on navigation bar and select <b>Students &amp; Classes</b> to the left.</li></ul>	 The screenshot shows the Edgenuity navigation bar. It includes the Edgenuity logo, a search bar, and three main navigation tabs: "Dashboard", "My Students", and "Courses". Below these tabs, there is a sub-navigation bar with "Students & Classes" highlighted in a red box. A red arrow points down from the "My Students" tab to the "Students & Classes" sub-tab.
CREATING A CLASS	
<p>1. Select <b>My Classes</b> in sub-navigation bar under Students &amp; Classes on the left.</p>	 The screenshot shows the "Students & Classes" sub-navigation bar. It includes a search bar for "Search Students Last Name" and a list of navigation options: "My Students", "My Classes", and "My School". The "My Classes" option is highlighted in a red box.
<p>2. Select <b>New → Class</b>.</p>	 The screenshot shows the "Students & Classes" sub-navigation bar with the "New" dropdown menu open. The "New" dropdown has a "New..." option and a "Class" option. The "Class" option is highlighted in a red box.
<p>3. Class pop up box appears → Type your class name (follow school/district naming conventions)</p>	 The screenshot shows the "Class Profile" pop-up box. It includes a "Class Details" section with fields for "Class Name" (containing "Acosta"), "Grade Level" (set to "Select a Grade"), and "Subject" (set to "Select a Subject"). Below this is an "Add Teachers" section with a "Filter by Name" search bar and a list of teachers, including "Acosta, Marylouise" and "Barnett, Elijah".
<p>Click <b>Save</b> and your new class will save under <b>My Classes</b>.</p>	

## ADDING A STUDENT TO MY CLASS

1. Select My School

### Students & Classes

Search Students Last Name

- My Students
- My Classes
- My School

2. From the drop down, select Students; a list of students will populate to the right.

Search Students Last Name

- My Students
- My Classes
- My School
  - Classes
  - Students
- My Groups

3. Click on the box next to student(s) you want to add to your class.

	First Name	Last Name
<input checked="" type="checkbox"/>	Yolanda	Alvarez
<input type="checkbox"/>	Joseph	Bennett
<input type="checkbox"/>	Gregory	Campbell
<input type="checkbox"/>	Jason	Cunningham
<input type="checkbox"/>	Frances	Edwards

4. Click **Actions** and from the dropdown menu, select **Add to Class**.

New... Actions Report (1)

40 Students Add to Group Add to Class 1 Students

Force Password Change Last Name

Y Reset Reading Screener Alvarez

J Reset Math Screener Bennett

Gregory Campbell

Jason Cunningham

5. Select your class name from the Class Profile list and select **Add**.

### Class Profile

Class Details

Class Name: \*

Grade Level: Acosta

Subject: Edgenuity Demo

Add Teachers

6. Verify that your name/class is highlighted and select **Add**.

### Add Students to Class (1 Student)

Select a Class or Create New

Filter by Class Name

Acosta (Marylouise Acosta)

7. To verify, open **My Classes**. Select the name of your class, and the enrolled student(s) will appear on the right.

Search Students Last Name 1 Student for Class

- My Students
- My Classes
  - Acosta
- My School
  - Classes

	First Name
<input type="checkbox"/>	Yolanda

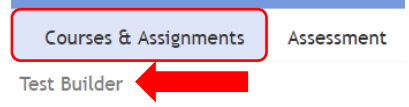
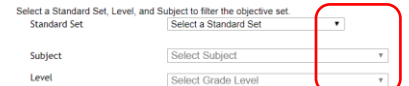
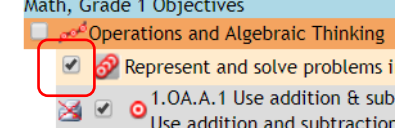
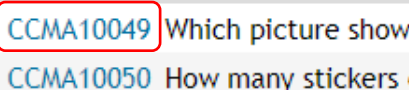
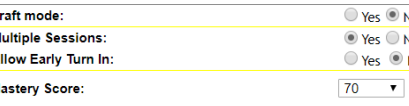

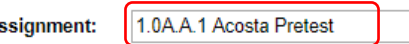
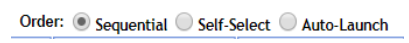
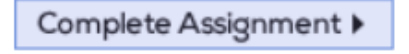
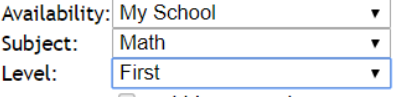
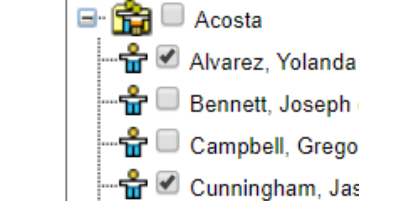
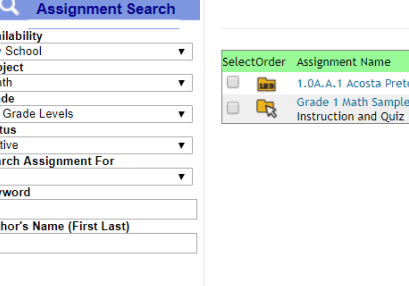
# Getting Started with Edgenuity



## USING ASSIGNMENT BUILDER to create custom single-standard assignments

<p>1. Select <b>Courses and Assignments</b>. Click <b>Assignment Builder</b> on the <b>sub-Navigation Bar</b>.</p>	
<p>2. Click <b>Assignment Builder</b> on the sub-Navigation Bar on the left side.</p>	
<p>3. Select <b>Odyssey Curriculum</b> (or Common Core)</p>	
<p>4. Select the desired <b>Subject</b> and <b>Level</b> and/or enter a <b>Keyword</b>.</p>	
<p>5. Select to search by <b>Standards</b> on upper right side. (You may also choose from Sequences or Skills.)</p>	
<p>6. Select the activities that you would like to add to your assignment.</p>	
<p>7. Click on the <b>Add Selected Tasks</b> button on the bottom left.</p>	
<p>8. Enter a unique name for the assignment. It is recommended that the name match the standard or skill.</p>	
<p>9. Click the button to choose the assignment order <b>Sequential</b>, <b>Self-Select (default)</b>, or <b>Auto-Launch</b>.</p>	
<p>10. Click <b>Complete Assignment</b>.</p>	
<p>11. From here, you can modify the assignment name, add a description, determine availability, and select a solution. Choose to <b>assign now</b> or later, and click <b>Next</b>.</p>	
<p>12. Confirm assignment and click <b>Close</b>.</p>	

## Using Test Builder to create an assignment with a pre-test and learning path

<p>1. Select <b>Assessment</b> and choose <b>Test Builder</b></p>	
<p>2. Using the dropdown, select your <b>Standard Set, Subject, and Level</b> and click <b>Next</b>.</p>	
<p>3. Check the boxes to select the desired objectives for your test and click <b>Next</b>.</p>	
<p>4. To review the questions for your test, click on the blue links next to the question. After confirming your selection, click <b>Next</b>.</p>	
<p>5. Select your <b>Test Properties</b> by completing all required fields and reviewing the default settings. After confirming your selection, click <b>Next</b>.</p>	
<p>6. <b>Confirm</b> test properties and click <b>Save</b>. Your test is created and needs to be made available to your students.</p>	
<p>7. From <b>Assignment Builder</b>, name the <b>assignment</b></p>	
<p>8. Choose the order by clicking <b>Sequential</b>, <b>Self-Select</b>, or <b>Auto Launch</b>.</p>	
<p>9. Review your decisions and select the <b>Complete Assignment</b> button on the bottom of the page.</p>	
<p>10. Select <b>Availability (My School), Subject, Level</b> and <b>Solution</b>. 11. Decide whether you want to assign it students now or archive for use later and click Next.</p>	
<p>12. <i>If you want to assign now</i>, select the Class. 13. Click the box next to your name to choose ALL or select individual students. 14. Click the <b>Finish</b> button at the bottom.</p>	
<p>15. <i>If you want to assign later</i>, you will find your test under <b>Assignment Archive</b>. Use <b>Assignment Search</b> and you will locate and <b>Assign to Students</b>.</p>	

# Getting Started with Edgenuity



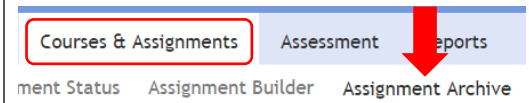
BROWSING THE CURRICULUM to locate or review activities	
<ol style="list-style-type: none"> <li>1. Click <b>Content</b>.</li> <li>2. Click <b>Curriculum Index</b>.</li> </ol>	
<ol style="list-style-type: none"> <li>3. Click <b>Odyssey Curriculum</b> or <b>Common Core</b></li> </ol>	
<ol style="list-style-type: none"> <li>4. Select <b>Subject</b> and <b>Level</b>.</li> </ol>	
<ol style="list-style-type: none"> <li>5. Click to expand a folder on the left-side navigation to view.</li> <li>6. Click on an activity name to preview the available activities.</li> </ol>	
<ol style="list-style-type: none"> <li>7. Make note of the activity code: <u>RLA3031</u></li> </ol>	
<ol style="list-style-type: none"> <li>8. For use in <i>whole group instruction</i>, return to your dashboard.</li> <li>9. Enter the activity code in the box in the upper left corner beneath your name and click the blue arrow or enter to start the activity.</li> </ol>	
<ol style="list-style-type: none"> <li>10. For <i>student use</i>, provide the code to your student(s) to be entered into the student's activity finder (Direct them to the magnifying glass in the bottom right hand corner of their dashboard.)</li> </ol>	

# Getting Started with Edgenuity

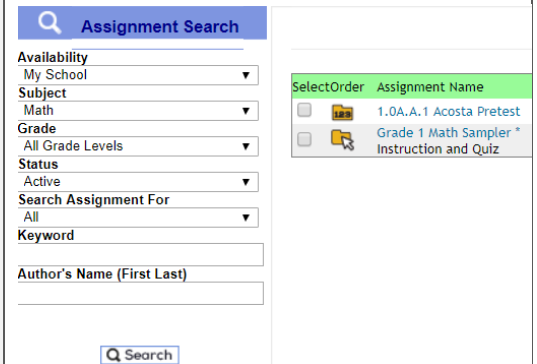


## Using the Assignment Archive to view, edit, or assign shared or created assignments

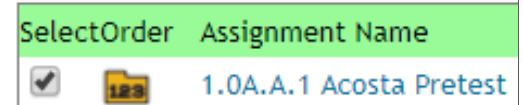
1. Select **Courses and Assignments** and choose **Test Builder**.



2. Under **Assignment Search**, enter **My School**, your **Subject**, and **Level** and click **Search**.



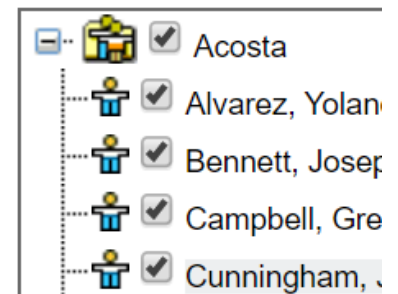
3. You may preview the assignment by clicking on the blue link and then check the box next to the assignment.



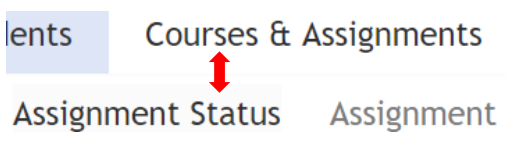
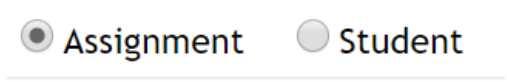

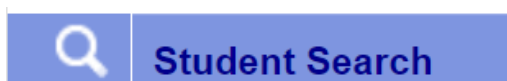
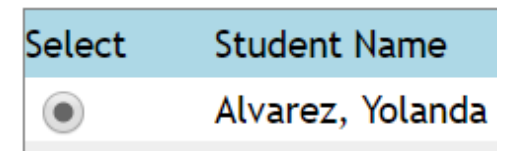

4. Click **Assign to Students**.



5. Click the box next to your name to choose ALL or select individual students.  
6. Click the **Finish** button at the bottom.



## Using Assignment Status to un-assign assignments

<p>1. Select <b>Courses and Assignments</b> and click <b>Assignment Status</b>.</p>	
<p>2. You may search status by <b>Assignment</b> or <b>Student</b>.</p>	
<p>3. If searching by Assignment, you will use the Assignment Search to select <b>Availability</b> (<i>My School</i>) and <b>Grade</b> and enter <b>Search</b>.</p>	
<p>4. If searching by Student, you will use the Student Search to select your <b>Class</b> and <b>Search</b>.</p>	
<p>5. Select the button in front of the assignment or student to search.</p>	
<p>6. Click <b>View Status</b>.</p>	
<p>7. Check the box in front of the unwanted assignment and click <b>Unassign</b>.</p>	