

Book Study Facilitator's Guide

A book study is an option for professional learning that can be highly impactful if implemented effectively.

When planning a book study, it is important to think about a syllabus to guide learning and implement instructional impact. All book studies must have a syllabus emailed before approval can be granted. Please use this syllabus template as a starting point for facilitating a deep learning experience for educators. Pre-reading the book is an important leverage point for leading a book study.

Book study discussion can occur in person or on-line. At least one discussion must be face-to-face. All discussions must have a minimum of 4 pre-planned questions listed to guide the conversation. Participants must attend and actively participate in the discussion.

Book studies should adhere to the following norms:

- Each member will commit to actively participate and maintain a positive attitude for the entire duration of the book study.
- All members will timely read the assigned chapters and complete the assignments.
- All members will join in the group's discussion and will reflect respect and acceptance of one another's voice.
- All members will disagree with ideas, not individuals and keep discussions confidential.

Book Studies must be submitted for prior approval at least two weeks before the start date through the online platform. The BCS Book Study Facilitator's Guide must be submitted with the prior approval. Book Studies must align to the educator's current assignment, specific district goal, and/or specific instructional practice.

This document should be completed by the educator requesting the book study and emailed to the building level administrator.

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Book Title:			
Book Study Facilitator:			
Base School:			
Campuses, groups, roles, or individual participants that may participate in book study:			
Book Discussion #1	Date:	Forum:	Guiding Questions: 1. 2. 3. 4.
Book Discussion #2	Date:	Forum:	Guiding Questions: 1. 2. 3. 4.
Book Discussion #3	Date:	Forum:	Guiding Questions: 1. 2. 3. 4.
Book Discussion #4	Date:	Forum:	Guiding Questions: 1. 2. 3. 4.

After the discussions are complete, participants come together to discuss learning and ways to implement the strategies learned. To help ensure implementation, foster a spirit of collaboration, or growth across the district, consider asking educators to facilitate professional learning on what they have learned at the school or district level.

Implementation Activity	
Follow Up Activity	
Evidence of learning	