

Book Study Planning Guide

A book study is an option for professional learning that can be highly impactful if implemented effectively.

When planning a book study, it is important to create a plan that will have a positive instructional impact. All book studies must have a syllabus emailed before approval can be granted. Please use the attached syllabus template as a starting point for facilitating a deep learning experience for educators. Pre-reading the book is an important leverage point for leading a book study.

Book study discussion will occur in person and online. At least one (1) discussion must be face-to-face. All discussions must have a minimum of four (4) documented discussion topics where all participants must participate.

Book studies should adhere to the following norms:

- Each member will commit to actively participate and maintain a positive attitude for the duration of the book study.
- All members will timely read the assigned chapters and complete the assignments.
- All members will join in the group's discussion and will reflect respect and acceptance of one another's voice.
- All members will disagree with ideas, not individuals and keep discussions confidential.

Book Studies must be submitted for prior approval to the Professional Development & Evaluation Supervisor at least two weeks before the start date. The BCS Book Study Planning Guide must be submitted with the prior approval. Book Studies must align to the educator's current assignment, specific district goal, and/or specific instructional practice.

This document should be completed by the educator requesting the book study and emailed to the building level administrator.

Book Study Syllabus

Book Title:	
Book Study Facilitator:	
Base School:	
Participants:	Specific Group: _____ or Any BCS Educator

	Date/Time & Place or Forum	Assigned Reading	Topics of Discussion
Book Discussion #1			
Book Discussion #2			
Book Discussion #3			
Book Discussion #4			
Book Discussion #5			

After the book study discussions are complete, participants will document ways to implement the strategies learned.

**To ensure implementation, foster a spirit of collaboration, and growth across the district, book study participants may be asked to facilitate professional learning on what they have learned at the school and/or district level.

Book Study Evidence

Book Title:	
Book Study Participant:	
Base School:	

Implementation Activity: How will you use what you learned from the book study in your current position? Be specific.

Follow Up Activity How will you share what you learned with colleagues who were not part of the book study? Explain in detail. (Examples: share in a PLC, lead a Professional Development session, create an infographic with strategies/information from the book)