

**BARTLETT CITY BOARD OF EDUCATION
BUSINESS MEETING MINUTES**

Thursday, December 15, 2016

Bartlett High School Library
Building E 2nd Floor
5688 Woodlawn Street, Bartlett

7:00 PM

INVOCATION AND PLEDGE OF ALLEGIANCE

Mr. Bryan Woodruff said a prayer. The Board and audience recited the Pledge of Allegiance.

CALL TO ORDER & ROLL CALL

***** Official Business of the Day *****

Chairman Norris called the meeting to order at 7:00 p.m. The following Board Members were present:

Ms. Erin Berry
Mr. David Cook
Mrs. Shirley Jackson
Mr. Jeff Norris
Mr. Bryan Woodruff

SPECIAL PRESENTATIONS

No Special Presentations.

PUBLIC COMMENT

No public comments.

APPROVAL OF AGENDA

Mr. David Cook made the motion to approve the agenda. Mr. Bryan Woodruff seconded the motion. With all ayes the December 15, 2016 agenda was approved.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

November 17, 2016 Business Meeting Minutes

Ms. Erin Berry made the motion to approve the Minutes from the November 17, 2016 Board Business Meeting. Mrs. Shirley Jackson seconded the motion. With all ayes the Meeting Minutes were approved.

REPORTS

Chairman's Report

Chairman Norris thanked everyone for attending the recent Swearing In Ceremony.

He reported that the Board received a letter from BCS General Counsel with supporting evidence for three metrics (TVAS score 5 overall for district, ACT score increased from 20.5 to 20.8 and successful roll out of 1:1 initiative) of Addendum B of the Superintendent Stephens' Contract. We will be fulfilling this part of his contract. Board Members congratulated Dr. Stephens on a job well done!

Superintendent's Report

Superintendent Stephens stated that he received a phone call earlier this week regarding the \$4 Million grant the City of Bartlett, TCAT and the Medical Device Counsel has received to build a stand-alone TCAT facility in Bartlett. This facility will be for TCAT Manufacturing and a place for current machinist to receive advanced training. An additional grant will provide six more CNC machines for the BHS Advanced Manufacturing lab. We will renovate the unused side of the lab with painting and flooring to house the new machines. TCAT is also considering adding an adjunct part time TCAT instructor at BHS. This would allow consistency and a flow for dual enrollment students directly to TCAT. Once our Advanced Manufacturing lab is complete, there will not be a high school, TCAT or Junior College in the State with a better facility than what is on BHS campus. I thought that was great news!

State Report card released this week (only Ninth Grade Academy and High School tested) with the BCS District at an overall TVAS Growth Measurement Level 5. Overall composite score for ACT improved from 19.4 to 20.5 to 20.8. The percentage of students that scored 21 or above on the ACT increased to 46.8% and these students will qualify for the Hope Scholarship. Also saw an increase in the number of students hitting all four of the college readiness benchmarks.

Quick updates:

- Due diligence phase for the Bartlett Square building purchase should be completed by our January meeting.
- The soccer field's purchase was completed.
- A capital projects update was provided to the Board.
- The Altruria Reroof bid will be an agenda item in January.

General Counsel's Report

No report.

Tennessee Legislative Network (TLN) Representative Report

No report.

Financial Report

The November 2016-2017 Financial Report was accepted by the Board. It is a non-voting item.

UNFINISHED BOARD BUSINESS

No unfinished business.

BOARD ACTION ITEMS

New Board Business

Election of Chairman

Motion Passed: The Election of Jeff Norris as Chairman for the remainder of 2016 through June 30, 2017 passed with a motion by Mr. Bryan Woodruff and a second by Mr. David Cook.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

Election of Vice-Chairman

Motion Passed: The Election of Bryan Woodruff as Vice-Chairman for the remainder of 2016 through June 30, 2017 passed with a motion by Mr. Jeff Norris and a second by Mr. David Cook.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

Election of Tennessee Legislative Network (TLN) Representative

Motion Passed: The Election of Bryan Woodruff as the Tennessee Legislative Network (TLN) Representative for the remainder of 2016 through June 30, 2017 passed with a motion by Mr. Jeff Norris and a second by Ms. Erin Berry.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

Approval of School Support Organizations

Motion Passed: The approval of the BHS Trap Team as a School Support Organization passed with a motion by Mr. Bryan Woodruff and a second by Mr. David Cook.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

Resolution 4-8 BCS Budget Amendment

Motion Passed: Resolution 4-8 BCS Budget Amendment passed with a motion by Mr. Jeff Norris and a second by Mrs. Shirley Jackson.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

Memorandum of Understanding (MOU) Shelby County Sheriff

Motion Passed: The Memorandum of Understanding (MOU) with the Shelby County Sheriff passed with a motion by Mr. Bryan Woodruff and a second by Ms. Erin Berry.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

Memorandum of Understanding (MOU) Bartlett Police Department

Motion Passed: The Memorandum of Understanding (MOU) with the City of Bartlett Police Department passed with a motion by Mr. Bryan Woodruff and a second by Mrs. Shirley Jackson.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

Joint Resolution 4-9 with City of Bartlett for Non-Recurring Capital Project Expenditure

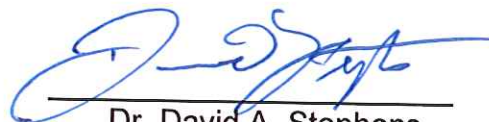
Motion Passed: The Joint Resolution 4-9 with City of Bartlett for Non-Recurring Capital Project Expenditure passed with a motion by Mr. Bryan Woodruff and a second by Ms. Erin Berry.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

ADJOURNMENT

Meeting adjourned at 7:28 p.m.



Jeff Norris
Chairman

Dr. David A. Stephens
Superintendent