

**BARTLETT CITY BOARD OF EDUCATION  
BUSINESS MEETING MINUTES**

**BARTLETT CITY HALL  
6400 STAGE ROAD, BARTLETT**

**JANUARY 25, 2018  
7:00 P.M.**

**INVOCATION AND PLEDGE OF ALLEGIANCE**

Vice-Chairman Bryan Woodruff said a prayer. The Board and audience recited the Pledge of Allegiance.

**CALL TO ORDER & ROLL CALL**

**\*\*\* Official Business of the Day \*\*\***

Chairman Jackson called the meeting to order at 7:00 p.m. The following Board Members were present:

Ms. Erin Berry  
Mr. David Cook  
Mr. Jeff Norris  
Mrs. Shirley Jackson  
Mr. Bryan Woodruff

**SPECIAL PRESENTATIONS**

January 21 - 27, 2018 is School Board Appreciation Week in Tennessee. Representing the schools, Principal Portia Tate and Principal Tim Jones presented each Board Member with a small token of their appreciation including a gift card and hand-crafted cards from the students.

Altruria Elementary School was named a TN Reward School for the 2016-2017 school year. A Proclamation by the Bartlett City Board of Education was read by the Board Secretary and presented to Principal Marva Johnson by Chairman Jackson.

**PUBLIC COMMENT**

*Hannah Rouse  
6495 Birch Mill Road  
RE: Creating inclusivity at BCS*

**APPROVAL OF AGENDA**

Mr. Bryan Woodruff made the motion to approve the agenda. Ms. Erin Berry seconded the motion. With all ayes, the agenda was approved.

## **APPROVAL OF MINUTES OF PREVIOUS MEETINGS**

### **December 14, 2017 Board Meeting Minutes**

The approval of the December 14, 2017 Business Meeting Minutes passed with a motion by Mr. David Cook and a second by Mr. Bryan Woodruff. With all eyes, the Minutes were approved.

## **REPORTS**

### **Chairman's Report**

No report.

### **Superintendent's Report**

- Superintendent Stephens introduced Jeff Thomason and Meredith Austin with Watkins Uiberall. They provided a review of the Bartlett City Schools audits.
- The RFP is out for Bartlett Square and we will bring a recommendation at the February Board Meeting. There are weekly meetings with Flintco/Linkous and Fleming regarding the Bartlett High School Project. This project is on track and they are working on final design, so the contractors can give us our guaranteed maximum price on the construction.
- Open Enrollment has started, and we had to limit space at certain schools due to capacity. This process will continue through March 9th.
- We will bring a recommendation to the board regarding Snow Days after winter weather season. As a reminder, we do have additional time built into the schedule.
- The Transportation RFP has been sent out and the responses are due back February 20th.
- I will be attending the TOSS legislative conference in Nashville February 4-7th.
- On a sad note, Kitty Hiltenbrand, a BCS Instructional Technology Coach, passed away this week.

### **General Counsel's Report**

No report.

### **Tennessee Legislative Network (TLN) Representative Report**

Arlington Community Schools recently hosted Breakfast with the Legislators.

### **Financial Report**

The December 2017-2018 Financial Report was reviewed. It is not a voting item.

## **UNFINISHED BOARD BUSINESS**

No unfinished business.

**BOARD ACTION ITEMS**

**New Board Business**

**2018-2019 BCS Budget Development Calendar**

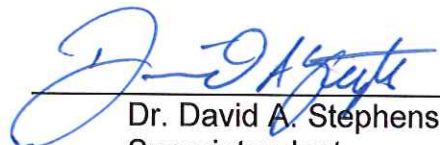
**Motion Passed:** The 2018-2019 BCS Budget Development Calendar passed with a motion by Ms. Erin Berry and a second by Mr. Bryan Woodruff.

Ms. Erin Berry	Yes
Mr. David Cook	Yes
Mrs. Shirley Jackson	Yes
Mr. Jeff Norris	Yes
Mr. Bryan Woodruff	Yes

**ADJOURNMENT**

The meeting adjourned at 7:35 p.m.

  
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Shirley Jackson  
Chairman

  
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Dr. David A. Stephens  
Superintendent