

Bartlett City Schools

**NON-DISCRIMINATION NOTICE**

Bartlett City Schools complies with applicable Federal civil rights laws and does not discriminate on the basis of race, color, national origin, age, disability, or sex.

Bartlett City Schools does not exclude people or treat them differently because of race, color, national origin, age, disability, or sex. Bartlett City Schools provides:

- free aids and services to people with disabilities to communicate effectively with us;
- written information in other formats (large print, audio, accessible electronic formats, other formats); and
- free language services to people whose primary language is not English.

If you need these services, contact **James Aldinger**, Bartlett City Schools's Civil Rights Coordinator. If you believe that Bartlett City Schools has failed to provide these services or discriminated in another way on the basis of race, color, national origin, age, disability, or sex, you can file a grievance with James Aldinger or Gina Bennett, Bartlett City Schools's Civil Rights Coordinator or call Gina Bennett at 901.202.0855 Ext. 2230, or send a fax to 901.202.0854, or e-mail at [jaldinger@BartlettSchools.org](mailto:jaldinger@BartlettSchools.org) or [gbennett@BartlettSchools.org](mailto:gbennett@BartlettSchools.org).

You can file a grievance in person or by mail, fax, or e-mail. If you need help filing a grievance, Bartlett City Schools's Civil Rights Coordinator is available to help you. You can also file a civil rights complaint with the U.S. Department of Health and Human Services, Office for Civil Rights, electronically through the Office for Civil Rights Complaint Portal, available at <https://ocrportal.hhs.gov/ocr/portal/lobby.jsf> or by mail or phone at: U.S. Department of Health and Human Services, 200 Independence Avenue, SW Room 509F, HHH Building Washington, D.C. 20201, 1-800-368-1019, 800-537-7697 (TDD). Complaint forms are available at <http://www.hhs.gov/ocr/office/file/index.html>.

English: ATTENTION: If you speak [insert language], language assistance services, free of charge, are available to you. Call Gina Bennett at 901.202.0855 Ext. 2230.

Spanish: ATENCIÓN: si habla español, tiene a su disposición servicios gratuitos de asistencia lingüística. Llame al Gina Bennett at 901.202.0855 Ext. 2230.

Chinese: 注意：如果您使用繁體中文，您可以免費獲得語言援助服務。請致電 Gina Bennett at 901.202.0855 Ext. 2230.

German: ACHTUNG: Wenn Sie Deutsch sprechen, stehen Ihnen kostenlos sprachliche Hilfsdienstleistungen zur Verfügung. Rufnummer: Pennsylvania Dutch: Wann du Deitsch schwetzsch, kannsch du mitaus Koschte ebber gricke, ass dihr helft mit die englisch Schprooch. Ruf selli Nummer uff: Call Gina Bennett at 901.202.0855 Ext. 2230.

1-502-487-8205 - ملحوظة: إذا كنت تتحدث اذكر اللغة، فإن خدمات المساعدة اللغوية تتوافر - 1-502-487-8205  
Gina Bennett at 901.202.0855 Ext. 2230.1 هاتف الصم والبكم:

Vietnamese: CHÚ Ý: Nếu bạn nói Tiếng Việt, có các dịch vụ hỗ trợ ngôn ngữ miễn phí dành cho bạn. Gọi số Gina Bennett at 901.202.0855 Ext. 2230.

Russian: ВНИМАНИЕ: Если вы говорите на русском языке, то вам доступны бесплатные услуги перевода. Звоните Gina Bennett at 901.202.0855 Ext. 2230.

French: ATTENTION : Si vous parlez français, des services d'aide linguistique vous sont proposés gratuitement. Appelez le Gina Bennett at 901.202.0855 Ext. 2230.

Korean: 주의: 한국어를 사용하시는 경우, 언어 지원 서비스를 무료로 이용하실 수 있습니다. Gina Bennett at 901.202.0855 Ext. 2230.

Japanese: 注意事項：日本語を話される場合、無料の言語支援をご利用いただけます。 Gina Bennett at 901.202.0855 Ext. 2230.

Tagalog: PAUNAWA: Kung nagsasalita ka ng Tagalog, maaari kang gumamit ng mga serbisyo ng tulong sa wika nang walang bayad. Tumawag sa Gina Bennett at 901.202.0855 Ext 2230.

Serbo-Croatian: OBAVJEŠTENJE: Ako govorite srpsko-hrvatski, usluge jezičke pomoći dostupne su vam besplatno. Nazovite Gina Bennett at 901.202.0855 Ext. 2230.

Nepali: ध्यान □दनुहोस् तपाइले नेपाल □बोल्नहन्छ भन तपाइको □निम्त भाषा सहायता सवाहरु □नःशल्क रूपमा उपलब्ध छ । फोन गनुहोस् Gina Bennett at 901.202.0855 Ext. 2230.